

The Corporation of the City of Kenora

By – Law Number 157 - 2014

A By-Law to Establish a Kenora Harbour Advisory Committee for the City of Kenora

Whereas Part I of the Municipal Act defines local board as established or exercising any power or authority under any general or specific Act with respect to any of the affairs or purposes of a municipality; and

Whereas Council has identified the need for a short term, ad hoc advisory committee for the purpose of considering requests received related to speed limits on waterways within City boundaries;

Now Therefore the Corporation of the City of Kenora enacts as follows;

Purpose:

1. A Kenora Harbour Advisory Committee for the City of Kenora is hereby established.
2. The Kenora Harbour Advisory Committee, known hereto as the *Harbour Advisory Committee*, shall identify and make recommendations on the safe use of waterways within City boundaries.

Officers:

3. The Kenora Harbour Advisory Committee shall be comprised of eight (8) members, appointed by Resolution of Council, and with representation as follows:
 - ~ Two (2) members of City Council
 - ~ Two (2) members from the general public
 - ~ CAO (non-voting)
 - ~ Manager of Property & Planning (non-voting)
 - ~ Two (2) members of Ontario Provincial Police Marine Unit (non-voting)

Transport Canada staff will also serve as resource to this advisory committee on an as available basis.

In case of a vacancy, the position will be filled by Resolution of Council as soon as possible.

Chair:

4. The Kenora Harbour Advisory Committee shall elect a chairperson from its members, and in case of absence; the Kenora Harbour Advisory Committee may appoint a chairperson from among its members.

Term:

- 5.a) Council and non-Council members shall be appointed by Resolution approved by Council for the term or the balance of the term of Council;
- b) Council has the authority, by Resolution of Council, to terminate any Harbour Advisory member's term at any time.

Quorum:

6. At any meetings of the said Kenora Harbour Advisory Committee, the presence of a majority of the members is necessary for a quorum and for the transaction of business.

Reporting:

7. The Kenora Harbour Advisory Committee shall submit to Council, a report of its activities and such other reports as may be required from time to time, as well as minutes from meetings.

Duties & Responsibilities:

8. Duties and responsibilities of the Committee shall include the following:
 - a) To identify and make recommendations on the safe use of waterways within the City of Kenora boundaries.

Meetings and Administration:

9. The Kenora Harbour Advisory Committee shall establish regular meeting dates, and the location and frequency of meetings shall be at the discretion of the Kenora Harbour Advisory Committee.
10. The City of Kenora will provide sufficient resources and staff for conducting the business of the Kenora Harbour Advisory Committee.
11. The City of Kenora will also provide administrative support in any media releases, reports and recommendations developed by the Kenora Harbour Advisory Committee.

Communications:

12. The CAO shall be the key contact and spokesperson for the Kenora Harbour Advisory Committee. The Chair of the Committee will do the reporting of the work of the Kenora Harbour Advisory Committee to the Council of the City of Kenora.

Act in Good Faith:

13. In carrying out the provisions of this By-law, the Kenora Harbour Advisory Committee shall at all times be the agent of the City and while acting in good faith within the limits of the authority of this By-law, the Kenora Harbour Advisory Committee and any member thereof, shall not incur any liability by reason of anything done or left undone by the Kenora Harbour Advisory Committee; provided, however, that nothing in this paragraph shall authorize or empower the Kenora Harbour Advisory Committee to incur any debt, liability, or obligation out of the normal course of business for which the City shall become liable without having previously obtained the consent of Council.

Effective Date:

14. This By-law shall come into force and take effect on the date of third and final reading of Council.

Repeal:

15. That bylaws number 121-2014 and 136-2014 be hereby repealed.

By-Law Read a First and Second Time this 16th day of December, 2014

By-Law Read a Third and Final Time this 16th day of December, 2014

The Corporation of the City of Kenora:-

David S. Canfield, Mayor

Heather Kasprick, City Clerk